

Checklist for TOURIST VISA

- Passport Validity should be at least 06 Months.
- Visa Application Form duly filled up and Signed
- Two Recent photo with white background.
- Original Bank statement for last 06 months.

LOI as per FROM V39A (Only for Singapore)

- Original Bank Solvency certificate
- Student ID card (Only for student)
- Business Card (Visiting Card)
- Notarized copy of trade license
- Memorandum of Article with incorporation certificate
- Forwarding letter
- NOC and Leave letter (Only for private service holder)
- Copy of National ID (English notarized)

+ Additional Papers (Especially for Europe, UK & Australia)

- Office ID (Only for Service holder)
- Copy of Utility Bill

DHAKA OFFICE

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- For students, a letter from the educational institute confirming the permission to leave
- Marriage certificate
- Birth Certificate (for Children)
- Detailed travel plan and flight booking/ itinerary
- Health Insurance
- Hotel booking covering entire trip
- E-TIN with Last 2 Years 10B
- Salary Certificate with Salary Statement
- Pay slip-Last 06 Months (only for service holders)
- Financial Supporting (FDR, Saving Bond, Land properties etc.)

Photograph Size

- 35 x 45 MM for Thailand, Singapore, Europe, Canada & Australia
- 35 x 50 MM for Malaysia & China
- 2 x 2 Inch for USA, Turkey, Philippines and India
- 2x1.4 Inch for Japan
- Passport Size photo for all other countries.

Remarks: Please note that before submitting the application file photograph size, color and measurements is important.

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Country	Visa fees with processing charges	Processing times
Singapore	5500-6500 BDT (With invitation)	5 to 7 working days
Malaysia	5500-6000 BDT	12 to 15 working days
Thailand	5500-6000 BDT	10 working days
China	13900-15990 BDT	10 working days
Philippines	8990-9990 BDT	15 working days
Indonesia	13500-15000 BDT	12 working days
Japan	5000-7000 BDT	10 working days
Cambodia (E-visa)	8990 BDT	5 working days
Vietnam (E-visa)	8990-99990 BDT	7 working days
Sri Lanka	5500-5900 BDT	2 working days
Egypt	89000-9990BDT	28 working days
Turkey (E-visa)	9990 BDT	Must have valid USA/Europe/UK visa
Turkey (sticker visa)	25000 BDT	21 working days
UAE	19990 only visa (1 lac 60 thousand Deposit)	7 to 10 working days
USA	19990(processing charge without visa fees)	Depends on the Embassy days
Europe	9990(processing charge without visa fees)	28 to 45 working days
Australia	9990(processing charge without visa fees)	28 to 45 working days
Canada	19990(processing charge without visa fees)	28 to 45 working days
UK	9990(processing charge without visa fees)	28 to 45 working days

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